



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013 – Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.- Purandarpur,

Dist.- Bankura, Pin - 722155, West Bengal

Office of the Inspector of Colleges

Ref. IC/BKU/2025/003/Misc.

15.01.2025

To
The Principal
SONAMUKHI COLLEGE

Sir,

Please receive the ACADEMIC AUDIT REPORT dated 14.01.2025 for your college for AY 2023-2024.

Regards.

15/01/2025

Dr. Saurabh Dutta
Inspector of Colleges
Bankura University

Dr. Saurabh Dutta
Inspector of Colleges
Bankura University



Copy to: Secretary to Vice Chancellor, Bankura University



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Main Campus, Bankura Block-II, P.O.- Purandarpur,

Dist.- Bankura, Pin - 722155, West Bengal

Office of the Inspector of Colleges

ACADEMIC AUDIT REPORT

Name of the College:

SONAMUKHI COLLEGE

Academic Year under consideration:

2023 - 2024

Period of Audit:

From (Date of issuing the Academic Audit Pro Forma by the Auditor):

22/11/2024

To (Date of issuing the Academic Audit Report by the Auditor):

14/01/2025

Observation on College Profile:

As follows

| Observation on | Good | Average | Poor |
|---|------|---------|------|
| Overall Genuineness of the Data/Information provided under COLLEGE PROFILE in the Academic Audit Pro Forma | ✓ | | |
| Overall Impression based on the Data/Information provided under COLLEGE PROFILE in the Academic Audit Pro Forma and the Visit | ✓ | | |

Section-wise Audit Report:

As follows

| Section | Overall Genuineness of the Data/Information provided in the Academic Audit Pro Forma | | | Overall Impression based on the Data/Information provided in the Academic Audit Pro Forma and Verification of the same through Visit | | |
|----------------------------|--|---------|------|--|---------|------|
| | Good | Average | Poor | Good | Average | Poor |
| CURRICULAR ASPECTS | | ✓ | | ✓ | | |
| RESEARCH AND CONSULTANCY | ✓ | | | ✓ | | |
| EXTENSION ACTIVITIES | ✓ | | | ✓ | | |
| LEARNING RESOURCES | ✓ | | | ✓ | | |
| STUDENT SUPPORT ACTIVITIES | ✓ | | | ✓ | | |
| BASIC AMENITIES | ✓ | | | ✓ | | |

Additional remark, if any, by the Auditor:

As follows

During the inspection dated 10.01.2025, in dealing with different stakeholders of the college, it was found that the college, under the leadership of its Principal, is doing convincingly well as a cohesive unit, although room of further enhancements exists in different spheres of activities. Clearly there exists a sound level of tenacity among the staff members (teachers and support staff) to enable the college in reaching a better height in future.


(Auditor)

14/01/2025
Dr. Saurabh Dutta
Inspector of Colleges
Bankura University



BANKURA UNIVERSITY

ACADEMIC AUDIT PRO FORMA

Academic Year (AY): 2023- 2024

This Pro Forma is directly given by the University to the College concerned for Academic Audit for specific AY.
Hence sharing of this Pro Forma by the intended College with any other College is strictly prohibited.

Handwritten (in clear handwriting) or typed (within the spaces provided with no change of format whatsoever) data/information, duly signed/endorsed page-wise by the respective official(s) of the college concerned, need to be furnished here.

Unless otherwise specified, all data should be furnished only in terms of the AY under consideration.

[TO BE FILLED IN BY THE UNIVERSITY AUDITOR ON RECEIVING THE FILLED-IN PRO FORMA]

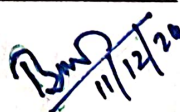
Period of Audit: From ____/____/____ To ____/____/____

Signature _____

I - COLLEGE PROFILE

| | | | | |
|----|--|--|----------|--------------|
| 01 | Name of the College Hyperlink of the Institutional Website E-Mail ID Contact No. | Sonamukhi College, Sonamukhi, Bankura-722207. Website: www.sonamukhicollege.ac.in , Email: principal@sonamukhicollege.ac.in , Ph.no: 03244275251 | | |
| 02 | Name of the Principal/Teacher-in-charge/Officer-in-charge along with his/her E-Mail ID and Contact No. | Dr. Bappaditya Mandal, Principal, Email: bdmc@rediffmail.com Mobile No.: 7076289635 | | |
| 03 | Name of the IQAC Coordinator along with his/her E-Mail ID and Contact No. | Dr. Jnanojjal Chanda, mob.: 9735336469, Email id : iqac@sonamukhicollege.ac.in | | |
| 04 | Year of Establishment Year of Affiliation under Bankura University | 1966 & BKU Affiliation- 2017 | | |
| 05 | NAAC Grade with Cycle and Year of Accreditation If not accredited, Status of Preparations | NAAC:B+(2.60),2nd cycle,2022 | | |
| 06 | UGC Recognition (2F and 12B) (Yes/No) | Yes (2F & 12B) | | |
| 07 | Working Hours (if shift system exists, specify the details of both shifts and give reasons for the existence of such shift system) | Day Shift (10:30 A.M. – 4:30 P.M.) 6-days week (Sunday Closed) | | |
| 08 | Number of Posts Sanctioned: Teaching Posts: 39 Non-Teaching Posts: 22 Posts of Supporting Staff: Nil Others, if any: Nil | Number of Employees in Existence | Teaching | Non-Teaching |
| | | Government Approved | 38 | 9 |
| | | Management Approved | | |
| | | Government Approved Contractual | 31 | |
| | | Management Approved Contractual | 12 | 06 |
| | | Guest | | |
| 09 | Course-wise and AY-wise Students Strengths | Total Students: 1 st Semester- 1012, 3 rd Semester- 583, 5 th Semester- 613 Total Students: 2208, Male- 869, Female- 1339 1 st Semester NEP- BA-877, B.COM-05, B.SC-130 3 rd Semester: Programme: BA-254, B.COM- 00, B.SC- 2 Honours: BA- 276, B.COM- 00, B.SC- 51 5 th Semester: Programme: BA-269, B.COM-01, B.SC-10 Honours: BA-272, B.COM-01, B.SC- 60 | | |

Do not attach documents. Random verification of information/data provided will be done on spot on the day of inspection.


Principal
Sonamukhi College
Sonamukhi, Bankura

| II - CURRICULAR ASPECTS | | |
|-------------------------|--|---|
| Sl. No. | Item | Data/Information to be filled in by college [If the space provided is inadequate, reference can be made to the document(s) to be produced on demand during visit.] |
| 01 | Any Annual Curricular Plan in practice? | College has prepared a detailed annual academic and cultural plan, tentative co-curricular activity schedule, holiday list etc. and uploaded in the college website before the commencement of classes. Syllabus and module were distributed among the teachers well before the commencement of classes and executed in a planned and systematic manner. |
| 02 | Any Activity Register in practice? | Activity Registers of the departments are properly maintained. Every activity such as Departmental meetings, Departmental Seminar, Student-Seminar, Internal Assessment /Class Tests, etc is recorded in such registers. |
| 03 | Any Add-on Course(s) completed? | Yes. Eight departments and Central Library have completed nine different Add-on courses during this academic session. |
| 04 | Coverage of Syllabus done on time? | Almost entire syllabus was covered for UG Honours and Programme courses under CBCS as well as NEP system. Students' attendance record of each department reflects the fact. |
| 05 | Students Attendance Registers maintained? | All classes were taken through offline mode. Students' attendance registers are maintained on regular basis. |
| 06 | Feedback Form to get students' feedback exists? | Feedback is taken and analyzed through online. Suggestions and Proposals from students are carefully analyzed. |
| 07 | Teaching Diaries and Teaching Plans maintained by the Teachers? | Each teacher maintains their Academic Diary properly in the prescribed format provided by IQAC. |
| 08 | A glimpse of Co-Curricular Activities | Students of odd semester actively participate in Students' Week celebration, Republic Day celebration, Fit India Movement, World AIDS Day program, International Women's Day, World Environment Day in the departments and in the college. They used to participate in the Quiz Contest, Debate Competition conducted by some of the Departments. |
| 09 | A glimpse of Academic Competitions | Yes (04). Drawing/Poster Competition, Debate Contest, Extempore Contest and Essay/Reporting Writing Competition organized by the Cultural Committee. |
| 10 | Internal Examinations, Continuous Assessment and Mid-Term Tests conducted? | Continuous assessment is carried out by the departments in the form of Class Test, Practical Test and Internal Assessment. |
| 11 | Subject-wise Result Analysis done? | Result analysis is done according to result sheet provided by the University. After critical analysis of the result, the students are advised how to improve both the theoretical and practical marks. |
| 12 | Remedial Classes held? Record of Remedial Classes maintained? | Remedial classes are conducted for each semester as and when required for the students. Students' attendance record of each department reflects the fact. |
| 13 | Analysis of Results of the Students in University Examinations in last 2 AY-s + Results of the Students in University Examinations in AY under consideration | The result of current year is compared with the result of previous year by each department |

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Bmw
11/12/24
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| III – RESEARCH AND CONSULTANCY | | |
|--------------------------------|--|---|
| Sl. No. | Item | Data/Information to be filled in by college (If the space provided is inadequate, reference can be made to the document(s) to be produced on demand during visit.) |
| 01 | Number of Ph.D. Supervisors among the Teachers | Two, Dr. Sadhan Kumar Patra (Three scholars are registered under Bankura University) and Dr. Partha Sarathi De (Two scholars allotted) |
| 02 | Number of Teachers registered for Ph.D. | Permanent Faculty- 04 SACT- 02 |
| 03 | Number of Major/Minor/other Research Projects carried out by Teachers as P.I. or Co-P.I. | Major Projects: <u>No</u> Minor Projects: <u>No</u> Projects of other categories: Running Four Projects funded by College management. |
| 04 | Number of Research Papers published by Teachers | International & National Journal: 07 International Conference: Nil Books and Edited volumes:47 |
| 05 | Number of Research Papers presented by Teachers | International: Presented: 06 National : Presented: 05 State Level : Presented: Nil Resource Person-02 |
| 06 | Number of Books published by Teachers | Publication by single author belonging to the college: 01 Publication by multiple authors, at least one belonging to the college: 02 |
| 07 | Number of Seminars, Workshops, Training Programmes (or anything similar to these) held | i) International Level Seminar: 01 ii) National Level & State Level: Seminar-06 iii) Workshop: State Level-01 iv) Awareness Prog.- 02 v) FDP- 01 vi) Webinar- 01 |
| 08 | Any MoU established? | Yes (Fifteen) MOU with: 1. Vidyasagar College for Women 2. Netaji Subhas Open University, 3. Gleetus Institute of Animation, 4. Panchmura Mahavidyalaya, 5. Khatra Adibasi Mahavidyalaya, 6. District Science Centre, Purulia, 7. Bankura Christian College, 8. Indas Mahavidyalaya, 9. Mainak Explorer an adventure club, 10. Panchakot Mahavidyalaya, 11. Bankura Zilla Saradamani Mahila Mahavidyapith, 12. Patrasayer Mahavidyalaya, 13. The Centre for Folklore Studies and Research, 14. SDDK Mahavidyalaya, 15. The Lagna Usha |
| 09 | Any Consultancy? | No |

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IV – EXTENSION ACTIVITIES

| Sl. No. | Item | Data/Information to be filled in by college [If the space provided is inadequate, reference can be made to the document(s) to be produced on demand during visit.] |
|---------|--|---|
| 01 | Extension Activities carried out | The students of each semester actively participate in all extra-curricular activities of the institution. The NSS cell of Sonamukhi College has three units that are providing such expertise to students through several social, intellectual and cultural activities such as tree plantation, blood donation camp, campus cleaning, yoga day celebration, National Integration Camp, Fit India Program etc. The National Cadet Corps (NCC) Unit of our Sonamukhi College is affiliated to the West Bengal and Sikkim Directorate. This course has become very popular among the students as it develops a keen sense of discipline and qualities of leadership. NCC is dedicated to fostering the spirit of adventure among the youth, but also inculcates social responsibilities and encourages cadets to contribute towards Trekking and Rappelling. Birth Day Celebration of noble men, International Yoga Day Celebration, Republic Day Celebration and Cleanliness programme are also ventured by these two wings viz. NCC and NSS. |
| 02 | Name, Contact No. of NSS Program Officer | Unit-I: Prof. Ram Prasad Kanrar, Mob. No.- 7001904167 Unit II- Prof. Subhasree Majumdar, Mob. No.- 9933080408 Unit III- Prof. Anupam Mandal, Mob. No.- 8250478723 |
| 03 | Maintenance of NSS Attendance Register (Yes / No / Not applicable) | Yes, Students' attendance register is properly maintained on the days of social activities conducted by NSS. |
| 04 | Maintenance of NSS Activity Register (Yes / No / Not applicable) | Yes, NSS activity register is rightly maintained. |
| 05 | Name, Contact No. of ANO (ANO → Associate NCC Officer) | Mr. Salil Bhui, Mob. No: 9851808676 Email id: sonamukhicolncc@gmail.com |
| 06 | Maintenance of NCC Attendance Register (Yes / No / Not applicable) | Yes, Students' attendance register is rightly maintained on the days of activities conducted by NCC. |
| 07 | Maintenance of NCC Activity Register (Yes /No / Not applicable) | Yes, NCC activity register is properly maintained. |
| 08 | Name, Contact No. of the Coordinator, 'Eco and Innovation Club' or something equivalent in nature but in different nomenclature (specify the name in case of different nomenclature) | Eco-Club, Mr. Asim Samajpati, Mob.No.-6295840929 |
| 09 | Existence (Yes/No) of 'Technology Development and Transfer Cell' or something equivalent in nature but in different nomenclature (specify the name in case of different nomenclature). If yes, specify activities. | No |
| 10 | Any other Club in existence (Yes/No). If yes, specify the name(s). | No |

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V – LEARNING RESOURCES

| Sl. No. | Item | Data/Information to be filled in by college [If the space provided is inadequate, reference can be made to the document(s) to be produced on demand during visit.] |
|---------|---|---|
| 01 | Name and Contact Number of the Librarian | Dr. Manas Kumar Ganguli, Contact No.9232365648 |
| 02 | Access Timing of Library | <i>The College Library remains open from 10.00 a.m. to 4.30 p.m. on every Monday to Saturday except Holidays and special cases.</i> |
| 03 | From Library, number of books given at a time to a student and duration of the loan | <i>3 books given at a time for 15 days to a student. An issued book can be renewed maximum for 2 times</i> |
| 04 | From Library, number of books given at a time to a teacher and duration of the loan | <i>3 books given at a time for 30 days to a teacher. An issued book can be renewed maximum for 4 times</i> |
| 05 | Availability of University Question Papers of previous years in Library (Yes/No) If yes, how many years | Yes, 8 years (2017 to 2024) |
| 06 | Availability of Model Answers of University Question Papers of previous years in Library (Yes/No); If yes, how many years | No |
| 07 | Maintenance of Daily Record of Visitors visiting to Library (Yes/No) | Yes |
| 08 | Status of Library Automation (exists / does not exist); If exists, specify in nutshell. | Exist, Automated Circulation system, Books entry, Books circulation (issue, return, renew), Online Public Access Catalogue for users, search facilities, search function which help the students in searching of any book/resources in the library. All the books in the Library are now fully computerized and bar-coded for smooth circulation. |
| 09 | Availability of e-Resources in Library (exists / does not exist); If exists, specify in nutshell. | 17. Open source E resource Links are available in website under the E resource tab link: https://sonamukhicollege.ac.in/library_eresources.php |
| 10 | Availability (Yes/No) of e-Journals in Library If yes, how many. | Yes 2, INFLIBNET-NLIST,NDL-IITKGP |
| 11 | Availability (Yes/No) of Print Journals in Library; If yes, how many | Yes 08, Yojana (Bengali), Kurukshetra, Lognausha (Bengali), Resonance, Anustup, Korak, Indian Historical Review and International Journal of Sanskrit Research |
| 12 | Access (Yes/No) to NPTEL Courses If yes, write brief details | Yes. SWAYAM NPTEL registration process completed and already got a College Id 5462 on dated 10/11/2022 as local chapter. Also promote the students about the courses conducted by the NPTEL. |
| 13 | Access (Yes/No) to Spoken Tutorials If yes, write brief details | Yes, (Departmental You Tube Channels) |
| 14 | Access (Yes/No) to e-Learning Tutorials If yes, write brief details | Yes, (Available in the college website: https://sonamukhicollege.ac.in/study_material.php |

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VI – STUDENT SUPPORT ACTIVITIES

| Sl. No. | Item | Data/Information to be filled in by college [If the space provided is inadequate, reference can be made to the document(s) to be produced on demand during visit.] |
|---------|--|---|
| 01 | Activities and Support for Sports (Write brief details) | Yes. The students of each semester actively participate in all sports & games activities of the institution and other competitions. |
| 02 | In Games and Sports, record of events conducted and significant achievements, if any (Write brief details) | 1. Sonamukhi College Annual Sports Meet – 2023-24 2. Intramural Football Tournament-2023-24 (MEN & WOMEN) 3. 5 th Inter-Collegiate football Tournament-2023-24 (MEN) 4. Inter College Friendly Football Tournament- 2023-24 (MEN) 5. 2 nd Inter-Collegiate football Tournament-2023-24 (WOMEN) 6. Intramural Kho Kho Tournament-2023-24 (WOMEN) 7. 5 th Inter college Athletic Meet-2023-24 (MEN & WOMEN) 8. Inter college District Athletic Meet-2023-24 (MEN & WOMEN) 9. District Kho Kho Tournament 2023-24 (WOMEN) 10. Inter College State Sports & Games Championship 2023-24 11. Intramural Volleyball Tournament 2023-24 (MEN & WOMEN) 12. 5 th Inter College Volleyball Tournament 2023-24 (MEN & WOMEN) |
| 03 | Record of Cultural Programmes conducted (Write brief details) | Yes. The enrolled students participate in the cultural activities like Students' Week Celebration, College Foundation Day Celebration, Birth Day Celebration of legendary personalities, cultural competition etc. organized by the Cultural Sub-committee on behalf of this college |
| 04 | Record of any other Extra-Curricular Activities conducted (Write brief details) | Yes |
| 05 | Number of students trained in various Specialized Trainings | 38(27+11). Botany Deptt. has organized training programme for Capacity building skills enhancement of the students namely, "Mushroom Culture and Spawn Preparation" and "Research Skill Development and Field Study" in Collaboration with ARSW Society. |
| 06 | Number of students placed in In-Campus Placement Activities, if any | . Nil |
| 07 | Name and Contact Number of Career Guidance Coordinator | Dr. Saikat Basu, Assistant Prof. of Physics, Mobile No.- 9477267573 |
| 08 | Activities under Career Guidance and Placement Cell (or a cell of similar nature but different nomenclature) | Career Guidance and Placement cell has organized various counseling sessions, seminar programs etc. during this year for the benefits of our students. |
| 09 | IQAC activities and maintenance of records (Action Plan, Minutes of Meetings, submission of AQAR to NAAC, etc.) (Write brief details) | Yes. IQAC activities related to NAAC are executed and records are maintained properly by the concerned committee. |
| 10 | Alumni Association (Exists / Does not exist) (If exists, give brief details) | Exists, Alumni Sub-committee has recorded all relevant facts of concerned activities properly. |
| 11 | Grievance Redressal Cell (Exists / Does not exist) (If exists, write brief details) | Exists and its role is praiseworthy. As soon as the complaints are raised, proper initiatives are taken through immediate calling a meeting among the members of Grievance Redressal Cell. |
| 12 | Anti Ragging Cell (Exists / Does not exist) (If exists, write brief details) | Anti- Ragging Cell exists, named as Anti-Ragging Sub-committee & Squad. There was not a single mishap during the academic period 2023-24. |
| 13 | Awards/Prizes earned by students (Give brief details) | Two students from NCC participated in All India TSC Camp, New Delhi. |
| 14 | Mentoring/Counselling System (Exists / Does not exist); (If exists, write brief details) | Exists. All the departments followed mentoring system for the benefits of the students on regular basis during the academic session. Records are properly maintained by each department. |

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VII – BASIC AMENITIES

| Sl. No. | Item | Data/Information to be filled in by college [If the space provided is inadequate, reference can be made to the document(s) to be produced on demand during visit.] |
|---------|--|--|
| 01 | Drinking Water Facility (Write brief details) | Drinking water is supplied by deep tube well and it is purified by the water purifier installed in various places at the college premises. Four cooling machines are also available to give the students and teachers some relief in summer days. |
| 02 | Maintenance of Sanitation (Write brief details) | Sanitation system of our college is more or less well. Stagnation of water is not observed even after heavy rainfall. Drainage system of every wash rooms (male & female) is too well to clean the nuisance immediately. |
| 03 | Greenery and Cleanliness (Write brief details) | Our college is situated at the lap of the forest. We also try to make our college more greeny through plantation of different types of fruit plants, flower herbs and also preserving the rare species trees. We try to maintain a clean campus on regular basis. Even special drive is taken by our NCC and NSS volunteers in this respect. |
| 04 | Health Care Facility (Write brief details) | To look after the students' health and awareness, a separate committee exists. Different activities and initiatives are taken time to time for the betterment of our college students. |
| 05 | Canteen Facility (Write brief details) | There is a canteen adjacent to our Central Library in our college. Tea, snacks, toast, hand made bread, rice etc. are available for students and staff. |

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Principal
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